Salem City School District

District Copiers RFP

Questions & Answers

Do all district copiers include fax capabilities?

*Our existing copiers do have fax capabilities. However, we have moved our district away from POTS lines and are using a scan to fax service provided by our telephone service provider.*

Should fax cards be including in the bid packages?

*Fax cards can be included in the bid package but only as a separate optional item. The fax card costs should not be reflected in the copier costs in the bid.*

Do all copiers have external finishing units?

*All copiers in the district, except the (2) Ricoh 2554 and (3) Ricoh C5503, have external finishers. The (3) Ricoh C5503 mentioned have internal stapling and punching.*

What make of paper does the district use?

*The district uses W.B.Mason Flagship Premium Bright Copy Paper (20lb. 92 brightness). The new copiers we receive will be expected to use this paper with no negative impact to copier performance.*

Are the print speeds listed for the existing district copiers important?

*The print speeds are provided to assure new copiers are of comparable capabilities. The teacher copiers (Ricoh C9003) with 90ppm print speeds is very important to the district. Copiers chosen to replace these copier will be expected to meet or exceed the 90ppm speeds.*

Do the copiers have booklet functions?

*None of the copiers will have booklet making capabilities.*