

JOHN FENWICK ACADEMY



183 SMITH STREET
SALEM, NEW JERSEY 08079
Phone: (856) 935-4100
Fax: (856) 935-1252



Syeda L. Carter, Principal
Gia Sparacio Scarani, Assistant Principal of Early Childhood (PK-2)

August 2020

Dear Parent/Guardian,

The first day of school is quickly approaching. The administration and staff of John Fenwick Academy are working diligently to open our school under the most unusual of circumstances due to the COVID-19 pandemic. As we continue to prepare for the first day on Thursday, September 3rd, 2020, we resolve to make the health and well-being of your child(ren) our priority.

Based on the most recent information provided to us by the NJDOE Road Back and the CDC (Center for Disease Control) documents, we have developed the following student protocol:

Face Covering:

First and foremost, all staff and students must wear a proper face mask and practice social distancing while on campus. Please review previous mailed documents.

Qualtrics:

By 7:00am each morning, all students and staff must complete the Qualtrics survey. Students and staff that **have not completed** the survey or have a **negative outcome**, will **not** be allowed entry into the building. Please review previous mailed documents.

Student Entry and Exit/Reporting to School:

The school **does not open until 8:00am each morning - no exceptions**. To maintain social distancing, students are to enter AND exit the building at the following locations each day:

PK/PSD:	30's & 40's Wings: Back Playground (Outside) Classroom Doors Rooms 31, 32, 33, 34, 35 and Rooms 41, 42, 43, 44
	20's Wing: Courtyard (Outside) Classroom Doors Rooms 22, 23, 24, 25
Kindergarten/Special Ed:	Back Playground (Outside) Classroom Doors Rooms A7, A10, A11, A14, A17; A1, A4
First Grade:	Courtyard (Outside) Classroom Doors (Except Vernon) Rooms 10, 11, 12, 13
Second Grade:	Back Playground Middle Doors (Black Top/Including Vernon) Rooms 14, 15, 16, 17, 18, 19

Assigned administration and/or staff will monitor each location. Again, staff will only allow students entry into the building if they were cleared by Qualtrics.

"Opening doors through literacy because the future begins HERE"

Breakfast and Lunch:

Students will be provided breakfast and lunch in their classrooms and will also have their own desk shield. Metz Culinary Services will implement proper protocol and procedures for food delivery.

Additional Personal Safety Protocols:

Parents are not allowed in the building unless they have an appointment – no exceptions. Students will be responsible for their own personal sanitizing by using the following materials supplied by the district: hand sanitizing stations outside every classroom; soap and water in all bathrooms/classrooms and disinfectant wipes for desks, chairs, shields, computers, etc. Water fountains cannot be used, but we will have supply of disposable cups for students.

Additional District, NJDOE and CDC Information:

Please visit our district website at www.salemnj.org to view all information relevant to the opening of John Fenwick Academy, the student handbook, other school related items and the Salem City School District for the 2020-2021 school year.

The John Fenwick Academy Team (Fenwickians) look forward to working with you and the community in fulfilling your child's academic and social potential. We will continue to focus our attention on providing your child with the opportunities to gain the skills needed to achieve in today's world.

Yours in Education,

Syeda L. Carter
Principal