

Board Agenda December 12, 2018

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
December 12, 2018**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce	Heidi Holden	Joan Hoolahan
Rebecca Livingston	Julian LeFlore	Daffonie Moore

District Representatives:

Quinton: Alicia Sperry

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Corey Ahart - Solicitor

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

Students of the month for November 2018:

John Fenwick	Zaishaun Thomas-Hall	Grade 2	Ms. Barron
	Jonathan Thompson	Grade 2	Mrs. Paris
Salem Middle School	Shaniyah Rainer	Grade 5	Ms. Cocca
	Cequoia Corbin	Grade 5	Ms. Cocca
Salem High School	Trinity Summiel	Grade 12	Ms. Poole
	Elinor Frank	Grade 11	Ms. Hudock

Staff Member(s) of the month for November 2018:

John Fenwick Academy	Ms. Alberte Martin	Preschool Teacher
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PRESENTATIONS

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of November 14, 2018 Board of Education.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-6** *.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of October 2018.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending October 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

Board Secretary

Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2018 The Treasurer's Report and Secretary's Report are in agreement for the month of October 2018 pending audit. (Attachment)
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending October 2018 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for November 2018
November **\$132,668.75**
To approve Payment of Bills for December 2018
General Account \$934,162.70 Food Service \$121,395.30
Confirmation of payrolls for November 2018
November 15, 2018 General Acct. Transfer \$693,689.36
November 30, 2018 General Acct. Transfer \$696,822.76

Miscellaneous

Motion (/) Board to Approve: **#2-F-6**

- 1. Resolved, that the Salem City Board of Education approve the updated Organizational Chart to reflect the current reporting lines of the district.
- 2. Recommend Board approval to contract with Lenox Law Firm, Michael Pattanite as counsel, to provide legal services relating to special education cases. The annual cost of the contract for January 1, 2019

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through June 30, 2019 will be \$12,750 with a recurring monthly payment of \$2,215. The expectation is that we will continue to retain this firm each year.

3. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to submit the Corrective Action Plan to the State Department of Agriculture in response to the Summer Food Service Program Administrative Review on October 26, 2018. The Administrative Review conducted on October 26, 2018 evaluated the overall operation of program costs, site records, menus, training, monitoring, civil rights, and vendor documentation.
4. Board to approve the Preschool Education Aid (PEA) budget for the 2019-2020 school year in the amount of \$2,239,315.

STUDENT MATTERS

A. Field Trips/Student Activities #4-A-6

Motion (/) Board to Approve: **#4-A-6**

1. Board to approve the following Field Trip(s):

Place	Date	Teacher Subs./Buses
Philadelphia Museum of Art Philadelphia, PA External Assessment for IB	01/09/19 6 students	Ms. Irvine, Ms. Mutter 1 sub - \$125.00 15-140-100-101s-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS \$7 fee for students (Paid by fundraising)
Golden Rehab and Nursing Home Mannington, NJ Choir will sing to residents	12/19/18 25 students	Ms. Murray 1 bus - \$220.90 15-000-270-512-03-SHS
Lincoln University Lincoln University, PA Campus visit & tour	01/22/19 Approx. 65 students Grade 5	Mr. Pszwaro, Ms. Cocca, Mr. Dixon, Ms. Elder, Ms. Miller, Ms. Raines, Ms. Stewart, Ms. Weigler, Nurse 2 buses – \$444.32 15-000-270-512-02-SMS 1 sub - \$125.00 15-120-100-101s-02-SMS
Philadelphia Zoo Philadelphia, PA Tour of zoo exhibits	03/28/19 Approx. 100 students Grade 5	Ms. Weigler, Ms. Cocca, Mr. Dixon, Ms. Miller, Ms. Raines, Ms. Stewart, Ms. Williams, Nurse 2 buses – \$444.32 15-000-270-512-02-SMS 1 sub - \$125.00 15-120-100-101s-02-SMS
2019 National Combine at the All-American Bowl Alamodome San Antonio, TX	01/03/19-01/06/19 8 Athletes & 1 Coach	Coach Wright Travel Costs - \$5,883.54* 15-405-100-500-03-SHS Registration fee paid by athletes Airport shuttle fees sponsored by Coach Wright *1 Additional Athlete to be included with additional fees not to exceed an estimated \$2,000.00.

2. Board to approve special education and general education students at the Salem Middle School and Salem High School to participate in the Special Olympics Youth Leadership Summit on Friday, January

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25, 2019, from 9:00 am to 2:00 pm. This program is being held at the Riverwinds Community Center located in West Deptford, NJ. Approximately twenty-two (22) students have been selected pending parent permission. Staff members attending this trip are:

- Dwayne Humenik – SMS
- Melissa Skinner – SMS
- Melissa McLaughlin – JFA

Cost for the program and transportation will be covered by the Special Olympics of New Jersey.

C. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-6**

1. Board to approve the 2018-2019 Out of District placements and Home Instruction:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01190094	Rosalyn Chieves	\$34.00/hr. 5 hrs./wk.	11/27/18 – TBD	11-150-100-101-00-BUS
01270129	Dwayne Humenik	\$34.00/hr. 5 hrs./wk.	12/03/18 – TBD	11-150-100-101-00-BUS
01220089	A Step Ahead	\$34.00/hr. 5 hrs./wk.	10/01/18 – TBD	11-150-100-101-00-BUS
01290024	A Step Ahead	\$34.00/hr. 5 hrs./wk.	11/12/18 6-8 wks.	11-150-100-320-00-BUS
01310035	A Step Ahead	\$34.00/hr. 5 hrs./wk.	09/06/18 – 11/06/18	11-219-100-320-00-CST
01230169	SCSSSD-Daretown	\$30,644.00	12/13/18 – 06/30/19	11-000-100-565-00-BUS

PERSONNEL

A. Resignation/Retirement

Motion (/) Board to Approve: **#8-A-6**

1. Board to approve the retirement of Mr. Donald Crane, Head Custodian at Salem High School, effective July 1, 2019.

B. Employment

Motion (/) Board to Approve: **#8-C-6**

1. Board to approve the following new substitute for the 2018-2019 school year:
 Megan Johnson Pennsville Substitute Certificate

C. Financial Request:

Motion (/) Board to Approve: **#8-D-6**

1. Board to approve:

Basketball (Boys')	Assistant Coach (JV)	\$3,822	Montrey Wright
Basketball (Boys')	Assistant Coach (Freshman)	\$3,822	Lamont Johnson
Winter	Weight Room Supervisor	\$1,696	Curtis Schofield
Basketball (Girls')	Middle School Coach (V)	\$1,541	Sharon Montgomery

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2. Board to approve Ms. Kathleen Eck to the Focus on Education substitute list for the remainder of the program. This program will focus on students who are below grade level in literacy and math. There are sufficient funds available in Account #20-235-100-100-02-SMS-SIA

3. Board to approve the following Health Waiver payments:

High School				December Pay- ment
Health , Prescrip- tion & Dental				
Larry Brown	Security	\$3,893.00	15-000-291-290-03-SHS	1,946.50
Bridget Cheeseman	Teacher	\$3,893.00	15-000-291-290-03-SHS	1,946.50
David Hunt	Teacher	\$9,784.00	15-000-291-290-03-SHS	4,892.00
Kline, Nicholas	Teacher	\$815.34	15-000-291-290-03-SHS	815.34
Scott Levitsky	Teacher	\$9,784.00	15-000-291-290-03-SHS	4,892.00
Alfreda McCoy-Cuff	Secretary	\$9,784.00	15-000-291-290-03-SHS	4,892.00
John Mulhorn	Principal	\$13,045.00	15-000-291-290-03-SHS	6,522.50
Cindi Tapia-James	Teacher	\$2,106.00	15-000-291-290-03-SHS	2,106.00
TOTAL		\$53,104.34		\$28,012.84
Health & Pre- scription				
Christina Lord	Teacher	\$8,424.00	15-000-291-290-03-SHS	4,212.00
Jordan Pla	Vice Principal	\$12,905.00	15-000-291-290-03-SHS	6,452.50
Darryl Roberts	Vice Principal	\$12,905.00	15-000-291-290-03-SHS	6,452.50
Kristin Unger	Teacher	\$9,679.00	15-000-291-290-03-SHS	4,839.50
DENTAL				
Teresa Derham	Teacher	\$105.00	15-000-291-290-03-SHS	52.50
High School Total		\$97,122.34		\$50,021.84
General Fund				
Health , Prescrip- tion & Dental				
Avonda Green-Ransome	Para-professional	\$ 9,784.00	11-000-291-290-00-BUS	4,892.00

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Devon Russell	Superintendent Secretary	\$ 9,784.00	11-000-291-290-00-BUS	4,892.00
Herbert Schectman	Business Administrator	\$ 5,191.00	11-000-291-290-00-BUS	2,595.50
Kari Silvers-Vazquez	Para-professional	\$6,522.68	11-000-291-290-00-BUS	1,630.68
TOTAL		\$31,281.68		\$14,010.18
Health & Prescription				
Amiot Michel	Superintendent	\$ 5,000.00	11-000-291-290-00-BUS	2,500.00
Health				
Edye Baker	Teacher	\$ 6,302.00	11-000-291-290-00-BUS	3,151.00
General Fund Total		\$42,583.68		\$19,661.18
John Fenwick School				
Health , Prescription & Dental				
John Bacon	Truancy Officer	\$ 8,424.00	20-218-200-200-01-JFA	4,212.00
Tiara Barron	Teacher	\$ 3,893.00	20-218-200-200-01-JFA	1,946.50
Syeda Carter	Principal	\$ 7,488.00	15-000-291-290-01-JFA	1,872.00
Aida Davis	Para-professional	\$ 5,636.00	20-218-200-200-01-JFA	2,818.00
Sharon Holland-Paris	Teacher	\$ 9,784.00	15-000-291-290-01-JFA	4,892.00
Laura Krupski	Teacher	\$ 6,318.00	15-000-291-290-01-JFA	2,106.00
Marcia Ledford	Para-professional	\$ 8,424.00	20-218-200-200-01-JFA	4,212.00
Patricia McClaren	Teacher	\$ 9,784.00	15-000-291-290-01-JFA	4,892.00
Krystle Mullen	Teacher	\$ 9,784.00	15-000-291-290-01-JFA	4,892.00
Tyrone Nock	Security	\$ 1,135.47	15-000-291-290-01-JFA	166.67
Michele Norton	Para-professional	\$ 8,424.00	20-218-200-200-01-JFA	4,212.00
Tenyatta Sanders	Secretary	\$ 9,784.00	15-000-291-290-01-JFA	4,892.00
Lisa Terrell-Porter	Teacher	\$ 9,784.00	15-000-291-290-01-JFA	4,892.00
TOTAL		\$98,662.47		\$46,005.17

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Health & Prescription				
Stefanie Crawford	Para-professional	\$ 5,531.00	15-000-291-290-01-JFA	2,765.50
Jill Sutton-Parris	Nurse	\$4,839.50	15-000-291-290-01-JFA	2,419.75
		\$4,839.50	20-218-200-200-01-JFA	2,419.75
Elizabeth Whitehead	Para-professional	\$8,319.00	20-218-200-200-01-JFA	4,159.50
TOTAL		\$23,529.00		\$11,764.50
John Fenwick Total		\$122,191.47		\$57,769.67
SALEM MIDDLE SCHOOL				
Health , Prescription & Dental				
Thronna Busch	Para-professional	\$ 8,424.00	15-000-291-290-02-SMS	4,212.00
Hugh Dixon	Teacher	\$ 5,636.00	15-000-291-290-02-SMS	2,818.00
Deanna Micalizzi	Para-professional	\$ 3,893.00	15-000-291-290-02-SMS	1,946.50
Tracy Raines	Teacher	\$ 9,678.53	15-000-291-290-02-SMS	4,839.26
Betsy Tortella	Teacher	\$ 9,678.53	15-000-291-290-02-SMS	4,839.26
TOTAL		\$37,310.06		\$18,655.03
Health & Prescription				
Francois-DeVilme, Pascale	Principal	\$ 12,905.00	15-000-291-290-02-SMS	6,452.50
Lori Weigler	Teacher	\$ 8,319.00	15-000-291-290-02-SMS	4,159.50
Megan Welch	Teacher	\$ 3,804.00	15-000-291-290-02-SMS	1,902.00
TOTAL		\$25,028.00		\$12,514.00
Salem Middle School Total		\$62,338.06		\$31,169.03
TOTAL		\$324,235.55		\$158,621.72

4. Board to approve the following employee's 2018-2019 membership reimbursements:

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NJPSA

William Allen III	\$820	Pascale DeVilme'	\$820	John Mulhorn	\$820
Syeda Carter	\$950	Pamela Thomas	\$820	Jordan Pla	\$820
Michele Beach	\$820	Darryl Roberts	\$820	Gia Sparacio Scarani	\$820
Linda DelRossi	\$820				

Miscellaneous

Bruce Ferguson	ACS American Chemical Society	\$226
Bruce Ferguson	NewScientist	\$154
Bruce Ferguson	National Science Teachers Association	\$79
Jane Luzzo	NAEYC Nat'l Assoc. for the Education of Young Children	\$69
Syeda Carter	NAEYC Nat'l Assoc. for the Education of Young Children	\$69
Syeda Carter	NCTE National Council of Teachers of English	\$25
Gia Sparacio Scarani	NAEYC Nat'l Assoc. for the Education of Young Children	\$69
Regina Gatson	American School Counselor Association	\$129
Regina Gatson	Salem County School Counselor Association	\$10
Helen Hall	American School Counselor Association	\$129

5. Board to approve to share the stipend position of Junior Class Advisor between Ms. Heidi Bower and Ms. Brooke Woodlock for the 2018-2019 school year; beginning January 1, 2019. Stipend remains at \$1,284.00 for the year. Ms. Woodlock's portion will be pro-rated from January 1st through June 30th, 2019.
6. Board to approve Ms. Ina Jetter to provide mental health counselor services within the School Based Department 10 hours weekly during the course of the current counselor's leave. Ms. Jetter would work starting the week of January 14, 2019 for approximately four weeks. Pay rate for Ms. Jetter will be \$20.00 per hour.
7. Board to approve the following employees' Spring/Summer tuition reimbursements:

Gia Sparacio Scarani	\$2,455.00	Course 546 Anal, Inno, Eval, of Curr -Term Summer 2018 (Grade A)
Devon Russell	\$2,674.95	Course MIS 02500 Issues in MIS Business COG – Term Spring 2018 (Grade A)
Robin Henry	\$1,752.92	Course MGT 600 Business Research for Decision Making – Term Summer 2014 (Grade A)

8. Board to approve:

Scoreboard Operator (MS B/G)	As Needed	\$53.46/event	Ambrionia Thompson
Event Staff (HS)	As Needed	\$34/game	Tyrone Nock
Scorekeeper (Boys')	13	\$53/game	Curtis Schofield
Scorekeeper (Girls')	9	\$53/game	Curtis Schofield

D. Miscellaneous:

Motion (/) Board to Approve: **#8-E-6**

1. Board to approve the following requests for leave:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	*Use of Sick Days	*Use of Vaca Days	*Use of Personal Days	Unpaid Leave	Intermittent Leave	Extend Leave	Return Date

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JT	Medical	01/11/19-02/22/19	01/11/19-02/22/19	6 wks.	N/A	N/A	13.5 days	20.5 days	1.5 days	N/A	N/A	N/A	02/25/19
CR	Medical	12/11/18-12/10/19	12/11/18-12/10/19	12 wks.	N/A	N/A	14.25 days	1.25 days	N/A	N/A	3x per month need out for a period up to 3 days	N/A	N/A

- Board to approve a two-week suspension for Mr. Donald Crane, Custodian for Salem High School, effective December 10, 2018.
- Board to approve the extension of the following non-FMLA leave of absence:

<u>Staff Member</u>	<u>Unpaid Leave Requested</u>	<u>Estimated Return Date</u>
KB	12/06/2018	03/01/2018
	10 – 12 weeks	

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-6**

- Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Rebecca Elder	SMS	Pascale DeVilme'	I&RS One Day Team Training	12/13/18	Galloway, NJ	\$178.00 -0- 15-000-218-500-02-SMS
Jessica Dixon	SHS	John Mulhorn	IB Americas – Global Training – Dance	02/08/19-02/11/19	Savannah, GA	Hotel \$744.00 15-000-240-800-03-SHS Travel \$1061.55 15-423-200-300-03-SHS
Montrey Wright	SHS	John Mulhorn	2019 National Combine at the All American Bowl Alamodome	01/03/19-01/06/19	San Antonio, TX	(see field trips for total cost)

Facilities Requests

Motion (/) Board to Approve: **#12-6**

Organization	Use	Date	Time	Charge
Salem High School Booster Club/Salem Midget Football	Salem Midget Football Bingo Night SHS Cafeteria	02/08/19	5:00 pm – 10:00 pm	Fees waived
Salem Oaks Little League	Chinese Auction SHS Cafeteria	03/01/19	4:00 pm – 10:00 pm	Cafeteria \$100.00 Custodial \$ 90.00
Youth Education in the Arts	Band Camp SHS Cafeteria Various classrooms	12/07/18 – 12/09/18 01/11/19 – 11/13/19 02/01/19 – 02/03/19	5:00 pm 5:00 pm 5:00 pm	Fees waived

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		03/01/19 – 03/03/19 03/29/19 – 03/31/19	5:00 pm 5:00 pm	
Salem County M.L.K. Jr. Scholarship Foundation, INC.	Scholarship Awards Breakfast SHS All Purpose Room 1 classroom	01/19/19 01/21/19	11:00 am – 1:00 pm Event Set-up 7:00 am – 12:00 pm	Custodial - \$50 (weekend) <u>\$300 (holiday)</u> \$350

Monthly Reports

Motion (/) Board to Approve: **#13-6**

1. Board to approve monthly reports for filing: (attached)

Policies/Job Descriptions

Motion (/) Board to Approve: **#14-6**

1. Board to approve the review of the following policy series:
 - i. Series 5000 Students

2. Board to approve the 2nd reading and adoption of the following policies:
 - i. 4112.2 Certification (Instructional Personnel)
 - ii. 4212.2 Employee Mentoring (Support Personnel)
 - iii. 4115/4116 Supervision & Evaluation (Instructional Personnel)

3. Board to approve the 1st reading of the following policies:
 - i. 4111.3 Domestic Violence (Instructional Personnel)
 - ii. 4211.3 Domestic Violence (Support Personnel)

Miscellaneous

Motion (/) Board to Approve: **#15-6**

1. Board to approve the following Volunteer Coaches for the Winter 2018-2019 season:

Boys' Basketball
Kendall Sherrill*

Coach Smith concurs with this recommendation
*Pending fingerprinting approval

2. Board to approve the following Volunteer Coaches for the Winter 2018-2019 season:

Girls' Basketball
Jordan Kline
Joe Hudock*

Coach Merritt concurs with this recommendation.
*Pending fingerprinting approval.

3. Board to approve Mrs. Pascale DeVilme', Principal of Salem Middle School, to participate in a research project for Rowan University. The research project is called "Are They Similar or Different? Identifying Leadership Skills and Competencies Necessary to Lead High-Needs" and aim to identify leadership skills necessary to lead schools successfully.

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4. Board to approve the following clinical practice placement from Wilmington University:
- Clinical Intern: Mr. Elton Suah
 - Education Major: Middle School Science
 - Placement School: Salem High School
 - Teacher/Grade Level: Ms. Theresa Derham/Grades 9-12 Biological Sciences
- Practicum hours will be completed as needed as determined by the program. These hours will be unpaid.

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

1. Request Board approval to authorize a settlement pursuant to the release and settlement agreement for student ID #01250075.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the December 12, 2018 meeting of the Salem City Board of Education at _____.