

*Minutes April 8, 2015*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
April 8, 2015**

A meeting of the Salem City Board of Education is called to order at 6:03 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE:** Led by Yuenge Groce

**Board Members**

Carol Adams	Julian LeFlore (Absent)	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh (Arrive 6:06)
Daffonie Moore	Katrina Tatem (Arrive 6:09)	Heidi Holden

**District Representatives:**

Quinton: Richard Watson

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supervisor Early Childhood
Jennifer Pell, VP Salem High School	Darryl Roberts, VP Salem High School
<b>OTHERS:</b> Mr. Barbour – Solicitor (Absent)	Dr. Theodore Johnson – Consultant (Arrive 6:08PM)

6:06 Mrs. Walsh Arrive

6:08 Dr. Theodore Johnson Arrive

6:09 Katrina Tatem Arrive

**AUDIENCE PARTICIPATION**

Mrs. Montgomery's 8<sup>th</sup> grade class surprised Dr Michel and presented him with a framed picture of his favorite quote, "Study, work hard and complete all your assignments".

**PRESENTATION**

**Students of the month for April 2015:**

JFA	Quincy Barge	Presented by Syeda Woods	Ms. Maurizio's 2 <sup>nd</sup> Grade Class
JFA	Renesia Callaway	Presented by Syeda Woods	Ms. McClaren's 2 <sup>nd</sup> Grade Class
SMS	RáMir Nock	Presented by Pascale DeVilmé	Ms. Bacon's 8 <sup>th</sup> Grade Class
SMS	Aariyana Gould	Presented by Pascale DeVilmé	Ms. Montgomery's 8 <sup>th</sup> Grade Class
SHS	Donovan Lewis	Presented by Mr. Mulhorn	Ms. Woodlock's 11 <sup>th</sup> Grade Class
SHS	Donya Stewart	Presented by Mr. Mulhorn	Ms. Woodlock's 11 <sup>th</sup> Grade Class

**Staff Member(s) of the month for April 2015:**

Child Study Team – Jeffery James – Resource Room SHS

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**Presentation:**

**Dr. Librera – District Goals 2015-2018**

Dr. Michel introduced Dr. Librera. Dr. Librera ultimate goal is for Salem City to be a high performing district. He observed Teachers, Administration and the Board of Education. First observation he made was how much enthusiasm is in the district and everyone is optimistic with the success of Salem City Schools. Dr. Libera will process and summarize his findings and present them at the Board Retreat.

**BOARD COMMITTEE REPORTS**

Finance – Daffonie Moore Budget has been submitted to the county.

Curriculum – Carol Adams stated that the district will be paying for AP Test. Negotiations in process union will meet on 4/16/15.

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

Ms. Syeda Woods, Mrs. Pascale DeVilmé and Mr. John Mulhorn updated the board with each schools report.

**SUPERINTENDENT'S COMMENTS/REPORTS**

Dr. Michel commented to the board that the 2015-2016 budget process is complete.

Motion (Colon\Hoolahan) Board to approve regular and executive minutes of March 11, 2015 Board of Education meeting.

**Motion unanimously approved**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (Colon\Hoolahan) To approve the Board Secretary's reports in memo: **#2-A-E-10/DIST\***.

A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of February 2015.

B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending February 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending February 2015 as follows:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014 The Treasurer's Report and Secretary's Report are in agreement for the month of February 2015 pending audit.

D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending February 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-

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16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:  
 From the General Account for Balance as summarized on attached board memo(s)  
 To approve Purchases Report for March 2015 **\$ 100,760.55**  
 To approve Payment of Bills for April 2015  
                                   General Account **\$682,783.35**    Food Service **\$88,863.47**

Confirmation of payrolls for March 2015

**March 13, 2015**    General Acct. Transfer    **\$701,186.68**  
**March 30, 2015**    General Acct. Transfer    **\$717,475.87**

**Motion unanimously approved**

**Miscellaneous**

Motion Colon\Hoolahan) Board to Approve: **#2-G-10/DIST**

1. Board to approve receiving the following foster students from the State of New Jersey for the 14-15 SY effective September 4, 2014.

Initials	Grade	Tuition Revenue
LB	5 <sup>th</sup>	\$14,500
AB	2 <sup>nd</sup>	\$14,500
YB	PK4	\$14,500

Request the board to approve receiving the following homeless students from the Vineland City School District for the 14-15 SY effective October 31, 2014 to January 7, 2015:

Initials	Grade	Tuition Revenue
DT	6 <sup>th</sup>	\$3,100
DT	4 <sup>th</sup>	\$2,900

2. Board to approve the proposal:  
 The College of New Jersey to conduct a research project at the John Fenwick Academy. The research project is designed to document, in the form of a case study, the perceptions, beliefs and practices of those educators and other stakeholders involved in schools and programs that successfully serve low-income students and students of color. The overall goal of the project is to provide detailed rich descriptions of effective instructional practices and settings
3. Board to approve an amendment to the 2005 Long Range Facility Plan (LRFP). This plan is proposing a new John Fenwick Academy School and additional capital maintenance projects.
4. Board to approve for the following school to enter the Tri-County Conference as partial members for bowling: Egg Harbor Township in 2015-2016, and Atlantic County Institute of Technology, Collingswood, Lindenwold, and West Deptford in 2016-2017.

**#1 Motion approved by roll call vote of 8-0-1; Ayes: Adams, Colon, Holden, Hoolahan, Moore, Walsh, Watson, and Groce. Nays: 0 Abstain: Tatem**

**#2-#4 Motion approved by roll call vote of 9-0-0; Ayes: Adams, Colon, Holden, Hoolahan, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0**

**STUDENT MATTERS HIGH SCHOOL**

**A. Field Trips #4-A-10/HS**

Motion (Colon\Hoolahan) Board to Approve: **#4-A-10/HS**

1. Board to approve the following High School field trips:

Delaware Valley Science Fair Expo Center Oaks, PA 9:25 am – 7:00 pm	April 3, 2015 3 students	Mr. Ferguson 1 sub 1 bus double trip
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Teen Prevention Education Program Chauncey Conference Center (Already approved change of location)	April 15, 2015 20 students 6:30 am – 3:00 pm	Mr. Levitsky, Ms. Woodlock 2 subs. 1 bus (pd by Teen Pep Grant)
2015 Temple University Owlympiad Comp. Temple Univ. Phila., PA 7:30 am – 4:00 pm	May 7, 2015 8 students	Mr. Lagakos 1 sub. 1 bus
Senior Activity 6 Flags Upper Marlboro, MD 8:00 am – 7:30 pm	June 11, 2015 60 students \$60/student	Ms. Bergman, Ms. Derham, Mrs. Poinsett, Mr. Roberts 3 sub 2 buses (double trip)
FBLA National Conference Chicago, IL	6/27-7/3/2015 1 student	Mrs. Landolfi Conference, Registration & Hotel \$3,195
Costs:	\$3196.00 Substitute: \$875.00 Buses: \$1611.12	#15-401-100-600-03-SHS Various Accounts #15-000-270-512-03-SHS

**Motion unanimously approved**

**B. Home Instruction: In/ out of district/residential**

Motion (Colon\Hoolahan) Board to Approve: **#7-C-10/DIST**

1. Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01260082	Karen Pastor	\$29/hr 2.5/day/10hr/wk	March 18, 2015	#11-219-100-101-00-CST
01260133	Regina Colon	\$29/hr 2.5/day/5hr/wk	March 30, 2015	#11-150-100-101-00-BUS
01180217	Dwayne Humenik	\$29/hr 2.5/day/10hr/wk	March 30, 2015	#11-219-100-101-00-CST
01180207	Rachel Bartlett	\$29/hr 2.5/day/5hr/wk	March 26, 2015	#11-150-100-101-00-BUS
01270027	Karen Pastor	\$29/hr 2.5/day/10hr/wk	March 9, 2015	#11-219-100-101-00-CST
01210012	Melissa Skinner	\$29/hr 2.5/day/5hr/wk	March 31, 2015	#11-150-100-101-00-BUS

**Motion unanimously approved**

**STUDENT MATTERS NON-HIGH SCHOOL**

**A. Field Trips #4-A-10/NHS**

Motion (Colon\Hoolahan) Board to Approve: **#4-A-10/NHS**

1. Board to approve the following Middle School field trips:

Cab Calloway School of the Arts Wilmington, DE 7:00 am – 4:00 pm	April 11, 2015 Girls Can Do Anything Fest 30 students (girls)/ no cost	Ms. DeVilmé, Ms. Skinner, Ms. Busch 1 bus
Rutgers University Day New Brunswick, NJ 8:00 am – 6:00 pm	April 25, 2015 (Saturday) 25 students SMS & SHS jointly	Mr. Allen, Ms. Roots 1 bus
New Jersey State House Trenton, NJ 8:15 am – 3:00 pm	May 6, 2015 Student Council 25 students	Mr. Oberman, Ms. Montgomery, Mr. Allen 2 subs 1 bus
Clementon Park Clementon, NJ	May 22, 2015 Physics – 8 <sup>th</sup> grade	Mr. Oberman, Ms. Montgomery, Ms. Braun, Ms. Bey 3 subs 1 bus



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Alfreda McCoy-Cuff	\$8,464.00	15-000-291-290-03-SHS	\$4,232.00
John Mulhorn	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
Renee Murray	\$1,966.50	15-000-291-290-03-SHS	\$1,966.50
Darryl Roberts	\$9,832.00	15-000-291-290-03-SHS	\$4,916.00
<b>TOTAL</b>	<b>\$81,819.50</b>		<b>\$41,893.00</b>
<b>Health &amp; Prescription</b>			
Margaret Ingram	\$8,324.00	15-000-291-290-03-SHS	\$4,162.00
Christina Lord	\$8,324.00	15-000-291-290-03-SHS	\$4,162.00
Kristen Unger	\$9,692.00	15-000-291-290-03-SHS	\$4,846.00
<b>DENTAL</b>			
Teresa Derham	\$140.00	15-000-291-290-03-SHS	\$70.00
<b>High School Total</b>	<b>\$108,299.50</b>		<b>\$55,133.00</b>
<b>General Fund</b>			
<b>Health , Prescription &amp; Dental</b>			
Janita Eason	\$5,680.00	11-000-291-290-00-BUS	\$2,840.00
Avonda Green-Ransome	\$4,916.00	11-000-291-290-00-BUS	\$4,916.00
Keith Sumiel	\$8,464.00	11-000-291-290-00-BUS	\$4,232.00
Edward Vanaman	\$3,933.00	11-000-291-290-00-BUS	\$1,966.50
<b>TOTAL</b>	<b>\$22,993.00</b>		<b>\$13,954.50</b>
<b>Health</b>			
Eyde Baker	\$7,583.00	11-000-291-290-00-BUS	\$3,791.50
<b>Dental</b>			
Nina Miller	\$93.32	11-000-291-290-00-BUS	\$70.00
<b>General Fund Total</b>	<b>\$30,669.32</b>		<b>\$17,816.00</b>
<b>John Fenwick School</b>			
<b>Health , Prescription &amp; Dental</b>			
Shakema Bagby	\$2,248.31	20-218-200-200-01-JFS	\$2,248.31
Jasmine Bundy	\$5,680.00	20-218-200-200-01-JFS	\$2,840.00
Aida Davis	\$5,680.00	20-218-200-200-01-JFS	\$2,840.00
Susan Devlin	\$9,832.00	20-218-200-200-01-JFS	\$4,916.00
Braheem Gunter	\$9,832.00	20-218-200-200-01-JFS	\$4,916.00
Shamara Harper	\$9,832.00	20-218-200-200-01-JFS	\$4,916.00
Marcia Ledford	\$8,464.00	20-218-200-200-01-JFS	\$4,232.00
Kourtney Maurizio	\$9,832.00	15-000-291-290-01-JFS	\$4,916.00
Moore, Donna	\$6,759.49	20-218-200-200-00-JFS	\$1,843.49
Krystle Mullen	\$9,832.00	15-000-291-290-01-JFS	\$4,916.00
Sharon Paris	\$9,832.00	15-000-291-290-01-JFS	\$4,916.00
Doreen Price	\$4,916.00	15-000-291-290-01-JFS	\$2,458.00
Doreen Price	\$4,916.00	20-218-200-200-01-JFS	\$2,458.00
Devon Russell	\$8,464.00	15-000-291-290-01-JFS	\$4,232.00
Elizabeth Whitehead	\$8,464.00	20-218-200-200-01-JFS	\$4,232.00
<b>TOTAL</b>	<b>\$114,583.80</b>		<b>\$56,879.80</b>
<b>Health &amp; Prescription</b>			
Jill Sutton-Parris	\$4,846.00	15-000-291-290-01-JFS	\$2,423.00
Jill Sutton-Parris	\$4,846.00	20-218-200-200-01-JFS	\$2,423.00

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<b>TOTAL</b>	<b>\$9,692.00</b>		<b>\$4,846.00</b>
<b>John Fenwick Total</b>	<b>\$124,275.80</b>		<b>\$61,725.80</b>
<b>SALEM MIDDLE SCHOOL</b>			
<b>Health , Prescription &amp; Dental</b>			
Elizabeth Blevins	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Thronna Busch	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Rachel Fericola	\$3,933.00	15-000-291-290-02-SMS	\$1,966.50
Francois-DeVilme, Pascale	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Anwar Golden	\$6,554.66	15-000-291-290-02-SMS	\$4,916.00
Hugh Dixon	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Rick Gazzola	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Jennifer Ryan	\$3,933.00	15-000-291-290-02-SMS	\$1,966.50
Betsy Tortella	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
Dawn Tulini	\$6,171.65	15-000-291-290-02-SMS	\$4,232.00
Lori Weigler	\$9,832.00	15-000-291-290-02-SMS	\$4,916.00
<b>TOTAL</b>	<b>\$89,416.31</b>		<b>\$47,493.00</b>
<b>Health &amp; Prescription</b>			
Dwayne Humenik	\$9,692.00	15-000-291-290-02-SMS	\$4,846.00
<b>TOTAL</b>	<b>\$9,692.00</b>		<b>\$4,846.00</b>
<b>Salem Middle School Total</b>	<b>\$99,201.63</b>		<b>\$52,339.00</b>
<b>TOTAL</b>	<b>\$362,446.25</b>		<b>\$187,013.80</b>
Preschool Aid	\$76,553.80		\$37,864.80
JFS	\$47,722.00		\$23,861.00
	\$124,275.80		\$61,725.80

**Motion unanimously approved**

**C. Leave of Absences:**

Motion (Colon\Hoolahan) Board to Approve: **#8-E-10/HS**

- Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
SB	Intermittent Family	3/17/15 3/16/16	N/A	N/A	3/17/15 3/16/16	12 wks	N/A	2.5 days	N/A	N/A	N/A

**Motion unanimously approved**

**PERSONNEL Non-High School**

**A. Financial Request:**

Action (Colon\Hoolahan) Board to Approve: **#8-D-10/NHS**

- Board to approve Michele Beach - Administrator for the Alternative High School located in the Salem Middle School. 3.5/hrs/day @ \$50/hr Account #15-423-200-100-02-SMS

**Motion unanimously approved**

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**Curriculum /Professional Development**

Motion (Colon/Hoolahan) Board to Approve: #11-10/DIST

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Pamela Thomas	CST	Pamela Thomas	The Danielson Framework for Teaching and Special Education	04/14/215	12 Centre Drive Monroe Twp, NJ	\$149.00    -0- 11-000-219-592-00-CST
Janine Champion	CST	Pamela Thomas	Left Out: Expanding LGBT2 Awareness and Increasing Clinical Competency	06/02/15	Robin's Nest Glassboro NJ	-0-    -0-
Shaun Brauer	SMS	Pascale DeVilme'	General Membership Meeting and Seminar Using Smart Music	04/24/15	Cherry Hill, NJ	\$24.00    -0- 15-000-223-500-02-SMS
Troy Jackson	JFA	Syeda Woods	Motivation Matters: Planning Engaging Literacy Instruction	04/14/15	Rutgers Center for Literacy	\$150.00    \$43.67 15-000-223-500-01-JFS
Troy Jackson	JFA	Syeda Woods	Revvng Up Read Aloud	06/04/15	Rutgers Center for Literacy	\$150.00    \$43.67 15-000-223-500-01-JFS
Syeda Woods	JFA					\$75.00 15-000-240-580-01-JFS
Pamela Thomas	CST	Dr. Michel	Education EXPO at Rowan University	04/17/15	Rowan University	\$75.00 111-000-240-500-00-CST
Linda DelRossi Christopher Cuprak	DO SMS	Dr. Michel	Tutorial – RAC – SIP	03/31/15	Clarksboro, NJ	-0-    -0-
Dale Garner	CST	Pamela Thomas	Employment Specialist-Advanced Level	04/22/15 04/24/15	Camden County Library, Voorhees, NJ	\$150.00    -0- 11-000-218-500-01-JFS 11-000-218-500-02-SMS 11-000-218-500-03-SHS
Chris Menold	CST	Pamela Thomas	Working Effectively with Students who have a Language-based Reading Disabilities	04/22/15 05/27/15 06/09/15	LRC –South Mullica Hill, NJ	-0-    \$19.43 11-000-219-592-00-CST

2. Board to approve for Barry Ford, owner of Get Fit 4 Life to hold a Spring Health, Fitness and Nutrition Workshop on Saturday May 16, 2015 from 8A-3P in the Salem High School Gymnasium and cafeteria. The workshop shall target adolescents and adults. The workshops will fall under the Get Up and Move Program (GUAM)

Accounts: #20-002-200-300-00 SPP and #20-002-200-600-00-SPP

**Motion unanimously approved**

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**Facility Request**

Motion (Colon\Hoolahan) Board to Approve: #12-10/DIST

1. Board to approve the following facility request.

Organization	USE	Date	Time	Charge	
Diamonds in the Rough Free Family Fun Day	SHS Grounds	Saturday 5/16/2015	11AM-5PM	Rental	Waived
				Custodial	\$200.00
				Total	\$200.00

**Motion unanimously approved (Colon & Groce Abstained)**

**Monthly Reports**

Motion (Colon\Hoolahan) Board to Approve: #13-10/DIST

1. Board to approve monthly reports for filing:

**Motion unanimously approved**

**Policy/Calendar**

Motion (Colon\Hoolahan) Board to Approve: #14-10/DIST

1. Board to approve the 2015-2016 Salem City School District Calendar (attached).

**Motion unanimously approved**

2. Board to approve for 1<sup>st</sup> reading of the following board policies:

- 1330 Use of School Facilities
- 3542.1 Wellness & Nutrition
- 5141.21 Administration of Medication
- 5145.4 Equal Educational Opportunity
- 6146.4 Advanced Placement Test Fee Program

**Motion approved by roll call vote of 9-0-0; Ayes: Adams, Colon, Holden, Hoolahan, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0**

**EXECUTIVE SESSION: None**

**NEW BUSINESS: None**

**ADJOURNMENT**

Motion (Colon\Hoolahan) Board to adjourn the April 8, 2015 meeting of the Salem City Board of Education at 7:00 p.m.

**Motion unanimously approved**

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Deborah A. Piccirillo  
School Business Administrator/Board Secretary  
DAP/ids